



DUES PAYMENT OPTIONS

Dear Owners:

Following are alternate methods to pay your dues:

1. Invoice: Please note that your payments are mailed directly to the bank for immediate processing (hence the Arizona Post Office Box.).
2. On-Line Payments via the HOA Owner Portal.

You may make your payment by E-Check or Credit Card via the newly set up Owner Portal, Please type <https://portgardner.vmsclientonline.com> into your web browser and click on "Owner Log-In" to enter your account number and password.

Your Log-in Information has been mailed to you via postal mail. For Log-in questions, please contact Mona Troup, mtroup@portgardnermgmt.com or 425-339-1160 ext. 221 for assistance.

The fees are, depending on the type of transaction:

\$1.95 for Electronic Check payments
3.25% of the amount being paid for Debit/Credit card payments.

3. Your Banking Institution's Bill Payer: You are most welcome in using your own bank bill payer system. Please ensure that when you create a new Payee that you use the information printed on your coupons for the payment address and include your new association account number